Section/Attribute	Description/Edit
ADJUSTER	"ADJUSTER" is the title of this section. It identifies the opening and closing of the xml transaction for an adjuster. This document provides additional reporting requirements of data under this section. **Adjuster precedes Indemnity and Conflict of Interest.**
CHANGE_FLAG (ATTRIBUTE)	If Process Flag = 2 or 5 certain data will be allowed to change after initial acceptance. Tags have been identified by flags below. Flag of '1' will only be allowed to change data identified by '1'. Flag of '2' will be allowed to change data identified by '1 or 2'. Flag of '3' will be allowed to change any data. Valid flags: 1 = general 2 = company approval 3 = RMA approval Change flag will default to 2 unless otherwise indicated.
PROCESS_FLAG (ATTRIBUTE)	Valid flags: 1 = original 2 = modify 3 = delete 4 = validate (original) 5 = validate (modify) 6 = quote (only applicable for premium) 7 = retrieve 8 = cancel (only applicable for Livestock crop policy) 9 = re-instate (only applicable for Livestock crop policy) Process flag will default to 1 unless otherwise indicated.

No.	Tag	Key	Level of Change	IN/ OUT	REQ/ OPT/ CON	Max Size	Picture	Description/Edit
1	<INSURANCE_ PROVIDER>	Y	3	Y/Y	REQ	2	X(02)	Edit with Approved Insurance Provider/Company table.
2	<REINSURANCE _ YEAR>	Y	NA	Y/Y	REQ	4	9(04)	Must = Reinsurance Year.
3	<ADJUSTER_SSN>	Y	2	Y/Y	REQ	9	X(09)	A valid SSN for the adjuster. Validate to SSA file and ITS file. Must be 9 digits.
4	<LAST_NAME>		1	Y/Y	REQ	20	X(20)	Last name of adjuster. Requires a minimum of 2 characters. Alpha including (-), (.), ( ), ('), (,).
5	<FIRST_NAME>		1	Y/Y	REQ	10	X(10)	First name of adjuster. Must not be blank, Alpha including (-), (.), ( ), ('), (,).
6	<MIDDLE_NAME>		1	Y/Y	OPT	10	X(10)	Middle name of adjuster. Alpha including (-), (.), ( ), ('), (,).
7	<SUFFIX>		1	Y/Y	OPT	5	X(05)	Suffix (e.g. SR, JR, II, etc.) of adjuster. Alpha including (-), (.), ( ), ('), (,).
8	<TITLE>		1	Y/Y	OPT	4	X(04)	Title (e.g. DR, etc.) of adjuster. Alpha including (-), (.), ( ), ('), (,).
9	<NON_ DISCLOSURE_DT>		1	Y/Y	REQ	10	X(10)	Non-Disclosure Statement Signature Date. Cannot be greater than submission date. Format MM/DD/YYYY.
10	<COI_COMP_DT>		1	Y/Y	OPT	10	X(10)	Conflict of Interest Questionnaire Completion Date. Cannot be greater than submission date. Format MM/DD/YYYY.
11	<COI_AMENDED_ DT>		1	Y/Y	CON	10	X(10)	Conflict of Interest Amended Date. Latest date COI was amended. Cannot be greater than submission date. Format MM/DD/YYYY.
12	<COI_CARRY_ OVER>		1	Y/Y	OPT	1	X(01)	Conflict of Interest responses carried over from previous year. Must be 'Y or N'.
13	<COI_Q1_ RESPONSE>		1	Y/Y	OPT	1	X(01)	Response to Conflict of Interest Question 1. Must be 'Y or N'.
14	<COI_Q2_ RESPONSE>		1	Y/Y	OPT	1	X(01)	Response to Conflict of Interest Question 2. Must be 'Y or N'.
15	<COI_Q3_ RESPONSE>		1	Y/Y	OPT	1	X(01)	Response to Conflict of Interest Question 3. Must be 'Y or N'.

No.	Tag	Key	Level of Change	IN/ OUT	REQ/ OPT/ CON	Max Size	Picture	Description/Edit
16	<COI_Q4_ RESPONSE>		1	Y/Y	OPT	1	X(01)	Response to Conflict of Interest Question 4. Must be 'Y or N'.
17	<COI_Q5_ RESPONSE>		1	Y/Y	OPT	1	X(01)	Response to Conflict of Interest Question 5. Must be 'Y or N'.
18	<COI_Q6_ RESPONSE>		1	Y/Y	OPT	1	X(01)	Response to Conflict of Interest Question 6. Must be 'Y or N'.
19	<COI_Q7_ RESPONSE>		1	Y/Y	OPT	1	X(01)	Response to Conflict of Interest Question 7. Must be 'Y or N'.
20	<COI_Q8_ RESPONSE>		1	Y/Y	OPT	1	X(01)	Response to Conflict of Interest Question 8. Must be 'Y or N'.
21	<COI_Q9_ RESPONSE>		1	Y/Y	OPT	1	X(01)	Response to Conflict of Interest Question 9. Must be 'Y or N'.
22	<COI_Q10_ RESPONSE>		1	Y/Y	OPT	1	X(01)	Response to Conflict of Interest Question 10. Must be 'Y or N'.
23	<COI_Q11_ RESPONSE>		1	Y/Y	OPT	1	X(01)	Response to Conflict of Interest Question 11. Must be 'Y or N'.
24	<AUTHORIZATION_ NUM>		2	Y/Y	CON	5	9(05)	Authorization Number provided by Reinsurance Services Division (RSD) approving the original, change or deletion. Change Flag must = 3 and Process Flag must = 1, 2, 3, 4 or 5. If changing a "Key" field with Level of Change = 2, Authorization Number assigned by administrative screen and Change Flag must = 2.
25	<FCIC_DT_TM>		NA	N/Y	REQ	19	X(19)	FCIC Control Date and Time of process, format MM/DD/YYYY HH:MM:SS. There is a space between the YY and HH.
26	<TRANS_ SEQUENCE_NUM>		NA	N/Y	REQ	8	9(08)	Transaction Sequential Number assigned to each transaction number processed by eDAS.
27	<TRANS_RECORD_ NUM>		NA	N/Y	REQ	6	9(06)	Transaction Record Number
28	<TRANSACTION_ FLAG>		NA	N/Y	REQ	1	X(01)	If transaction accepted, flag = Y. If rejected, flag = N. If deleted, flag = D. If cancel, flag = C.
**	**<ADJUSTER_ DETAIL>**	**						**The beginning of adjuster information at a detail level.**
29	<DETAIL_NUM>	Y	NA	Y/Y	REQ	3	9(03)	Adjuster Detail Number. Multiple sets may be reported with a unique number. Must be ≥ 1 or ≤ 999. Detail number represents a separate Adjuster ID code.

No.	Tag	Key	Level of Change	IN/ OUT	REQ/ OPT/ CON	Max Size	Picture	Description/Edit
30	<ADJUSTER_ID_CODE>		2	Y/Y	REQ	9	X(09)	An Adjuster Identification Code can only reference one SSN for an approved insurance provider. Alpha/numeric. Adjuster ID Code cannot equal Adjuster SSN.
31	<ACTIVE_FLAG>		1	Y/Y	REQ	1	X(01)	Must be: Y = Yes, active N = No, inactive
32	<INACTIVE _DT>		1	Y/Y	CON	10	X(10)	Inactive Date required if field 31 (Active Flag) = N. Format MM/DD/YYYY. Numeric with slashes. Must be ≥ processing date but ≤ 06/30 for the reinsurance year submitted.
33	<ADJUSTER_ ADDRESS>		1	Y/Y	REQ	35	X(35)	Adjuster address. Enter location or street address. Do not enter post office address. Alphanumeric including (-), (,), (.), ( ), (&), (%), (#).
34	<CITY>		1	Y/Y	REQ	35	X(35)	Adjuster city.
35	<ADDRESS_ STATE>		1	Y/Y	REQ	2	X(02)	Enter Alpha state abbreviation. Edit with FIPS State Table.
36	<ADDRESS_ COUNTY>		1	Y/Y	REQ	3	9(03)	Edit with county table. Must be valid for zip code submitted.
37	<ZIP_CODE>		1	Y/Y	REQ	5	X(05)	Edit with lookup table for current address state and county.
38	<ZIP_EXTENSION>		1	Y/Y	OPT	4	X(04)	Optional; if reported must be valid for zip code, state, county, and city.
39	<PHONE_ NUMBER>		1	Y/Y	REQ	10	X(10)	Must be numeric.
40	<AUTHORIZATION_ NUM>		3	Y/Y	CON	5	9(05)	Authorization Number provided by Reinsurance Services Division (RSD) approving the original, change or deletion. Change Flag must = 3 and Process Flag must = 1, 2, 3, 4 or 5.
41	<TRANSACTION_ FLAG>		NA	N/Y	REQ	1	X(01)	If transaction accepted, flag = Y. If rejected, flag = N. If deleted, flag = D. If cancel, flag = C.
**	</ADJUSTER_ DETAIL>	**						End of adjuster information at detail level.

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Notes: Key fields are: Approved Insurance Provider (field 1), Reinsurance Year (field 2), and Adjuster SSN (field 3).

Key fields with Level of Change = 3 will be allowed with RMA approval. When a company submits this information, eDAS will change all other associated data to the new information.

Key fields with Level of Change = 2 requiring a change to that field, company will use an administrative screen to identify this change. eDAS will use this information to verify the data when submitted.

Conflict of Interest information (fields 10 – 23) is optional until reporting of indemnity. Conflict of Interest information must be completed for the adjuster before indemnity will be accepted. When field 12 (COI Carry Over) is 'Y' then fields 13 - 23 must match last year's response for this adjuster.

Information regarding column headers:

1) 'Tag' identifies the naming convention used in creation of XML.
2) 'Key' identifies the tags that are key to the validation/storage of data.
3) 'Level of Change' identifies the data that is allowed to change and at what level according to Change Flag.
4) 'IN/OUT' identifies the direction of data, IN for input and OUT for output with flags 'N' (NO) and 'Y' (YES).
5) 'REQ/OPT/CON' identifies if the data is required (REQ), optional (OPT), or conditional (CON). If optional or conditional and there is no data to report the tag is not used.
6) 'Max Size' is the maximum size of data allowed for that tag.
7) 'Picture' identifies the type of data expected.
8) 'Description/Edit' gives additional information.

On an update, only the key fields that define the sections are required plus any changed fields or new section(s).